

TUNICA COUNTY SCHOOL DISTRICT
REQUEST FOR PROPOSAL (RFP)
Professional Development & Instructional Support Services

OVERVIEW

External Providers for Tunica County School District in the subject areas of English and Language Arts, Mathematics, Science, and Social Studies for job-embedded professional development, instructional coaching, lesson planning and pacing, acceleration, and enrichment for the 2022-2023 academic school year.

1. The focus of Tunica County School District is teaching and learning.
2. Purpose of RFP: The district is requesting proposals and quotes in the subject areas of **English and Language Arts, Mathematics, Science, and Social Studies** for grades 3-12 Curriculum Development.
3. Tentative schedule of RFP events are as follows:
 - a. Advertisement Dates: August 17, 2022 & August 24, 2022
 - b. Proposal Due Date: August 31, 2022 at 9:00 a.m.
 - c. Bid Opening: August 31, 2022 at 1:00 p.m.
4. The goal of Tunica County School District is to utilize external providers/consultants for supplemental, individualized learning, enrichment and remediation. In addition, consultants will support teachers and students through job-embedded professional development, instructional coaching, modeling, lesson planning and pacing, acceleration, analyzing data, conducting observations with actionable feedback and instructional delivery infused with differentiated instruction focusing on the effectiveness of instruction and student achievement.
5. These services shall be provided to the Tunica County School District during the 2022-2023 school year and upon a satisfactory evaluation of the provided services, contracts may be extended to include services during the 2022-2023 summer.
6. Tunica County School District reserves the right to accept, reject, or negotiate any or all offers on the basis of the **evaluation criteria** contained within this document.
7. Quotes are requested for full day rates for professional development services.
8. RFP submission requirements: **Submit 5 copies** of the RFP response **in one sealed package with Professional Development Services** printed on the outside of the package by 8/31/2022 9:00 a.m. to the following address:

Tunica County School District
Attn: Yakima Moore, Curriculum Director
744 School Street
Tunica, MS 38676

VENDOR SELECTION AND CRITERIA

Tunica County School District requests the following information from the vendor within the proposal:

- Evidence of success in Mississippi School District(s) within the last 5 years
- Cost of services per day
- Experience

COMMUNICATIONS REGARDING THE RFP

All questions regarding the RFP are to be submitted by email to coley@tunicak12.org

The deadline to submit questions is August 24, 2022.

VENDOR REQUIREMENTS

1. Applicants must be in compliance with all applicable District, City, County, State and Federal laws, regulation codes and ordinances.
2. All vendors will adhere to the district's COVID-19 guidelines and safety protocols.

PROPOSAL REQUIREMENTS AND PROJECT SCOPE

TUNICA COUNTY SCHOOL DISTRICT

A- LOCATIONS:

- Dundee Elementary School
- Tunica Elementary School
- Robinsonville Elementary School
- Tunica Middle School
- Rosa Fort High School

B- The Tunica County School District is requesting bids for the following: coaching, modeling, and professional develop for instructional staff and administrators focusing on instructional effectiveness and student achievement. **Vendors may choose from the list of subject areas they wish to apply for:**

- Grades 3-5 English Language Arts
- Grades 3-5 Mathematics
- Grades 6-8 English Language Arts
- Grades 6-8 Mathematics
- English II
- Algebra I
- Biology I
- Science (5th/ 8th)
- Social Studies (U.S. History)

EXPECTED OUTCOMES

- To build teacher capacity and improve student achievement

TIME FRAME

- The length of the contract is September 2022-June 30, 2023.

SCOPE OF WORK

The external provider's scope of work must be inclusive of all of the following areas:

- Must be aligned with the Mississippi College and Career Readiness Standards
- Assist with standard deconstruction at all grade-levels in English/Language Arts, Mathematics, Science, and Social Studies
- Assist with standard clustering, alignment, and lesson development for specified course.
- Provide a detailed scope and sequence for pacing guides in specified course
- Provide job-embedded professional development for instructional staff in English/Language Arts, Math, Science and Social Studies, including but not limited to instructional coaching, data coaching, assessment coaching, lesson planning, lesson modeling, differentiated instruction, collaboration, research-based reading and math teaching strategies, scaffolding, identifying and utilizing instructional resources and classroom management.
- Create formative and summative assessments for courses
- Analyze data by utilizing multiple data points to correlate student achievement to teacher effectiveness
- Assist the school's and district's leadership team in assessing students' learning strengths and gaps using assessment data from a variety of sources to include state, school, district data, or other sources; help to facilitate regular data meetings with the school's and district's leadership team to assess, monitor, and adjust students' learning based on the students' identified strengths and weaknesses.
- Provide coaching to develop and implement data plans to impact differentiated instruction for all learners to further implement a rigorous approach to individualized instruction.
- Allow the utilization of project-based learning
- Model evidenced-based instructional strategies to improve the learning process
- Submit a rigorous instructional coaching plan
- Provide writing components that mirror rubrics from the district and state assessments
- Provide supplemental resources that extend beyond grade-level content
- Link to content videos and other media that are content-specific and appropriate for various learning levels
- Critique teachers' lesson plans and observation and give immediate and actionable feedback
- Provide concise and easy-to-read reports for student information
- Provide concise and easy-to-read reports for teachers to make data-informed decisions
- Provide features that accommodate English Language Learners
- Develop and submit daily reports to the school administration and district contact within three days of the site visit
- Develop interactive standards-based videos exhibiting differentiated online instruction in reading and mathematics.
- Provide any other training as identified by observation or upon the district's request.

All responses must be mailed or hand delivered by the deadline on August 31, 2022 at 9:00 a.m. No late proposals will be considered. If additional information is needed prior to submitting proposal, please contact Mrs. Yakima Moore by email coley@tunicak12.org.

The Tunica County School District reserves the right to reject any and all proposals, to negotiate with the best proposed offer to address issues other than those described in the proposal, to award a contract to other than the low offer, or not to make any award if it is determined to be in the best interest of the Tunica County School District.

